



# HEALTH CARE CENTERS

PUBLIC HEALTH DEPARTMENT  
SANTA BARBARA COUNTY

## Health Center (HC) Board Minutes November 18, 2020

The Health Center Board met via Go To Meeting.

**Present: Consumer Members:** Lee Herrington (Co-Chair), Filipino Chappelle, Richard Osbourne, Cynthia Guerrero

**Community Members:** Emily Casarez, Skip Szymanski (Chair), Jason Prystowsky

**Non-Voting Member:** Douglas Metz, Health Center Executive Director

**Staff:** Kendall Johnston, Paola Hurtado, Dana Gamble, Jeanette Gumber, Polly Baldwin, Elvira Briones-Arellano, Michael Camacho-Craft, Suzanne Jacobson, Van Do-Reynoso

**Guests/Speaker:** None

### Agenda Items

#### I. Call to Order

Meeting was called to order by Chair Szymanski at 12:03pm.

#### II. Review and Approve Minutes from the October 28, 2020 Meeting

Mr. Chappelle motioned that the minutes from the September Board meeting be approved by the HC Board; Mr. Herrington seconded. No public comments were made.

**Motion Carried Unanimously.**

#### III. Roll Call, Sign In and Quorum Established.

Chair Szymanski requested the virtual attendees do a roll call and verified that a quorum was established.

#### IV. Public Comment: None

#### V. Closed Session: Executive Director Annual Performance Review-Ms. Do-Reynoso

All non-board members were excused at 12:08 for a closed session review of Dr. Metz' annual performance evaluation with Public Health Director Van Do-Reynoso. The closed session concluded at 12:23pm.

#### VI. Old Business:

##### 1. Board Member Self Evaluation-Mr. Gamble

Mr. Gamble reminded the Board members that their annual evaluation forms were due and once they have all been collected, he will bring a brief summary of results to the next meeting. There were no public comments.

#### VII. New Business:

##### 1. Calendar of Board Meetings through 2021-Dr. Metz

The schedule of monthly Board meetings in calendar year 2021 was discussed, continuing on with the 4<sup>th</sup> Wednesday of each month with the exception of November and December months to avoid the holidays. There were no public comments.

##### 2. Nominations of Board Officers-Dr. Metz & Chair Szymanski

Dr. Metz reviewed the list of current nominations for Chair and Vice-Chair but Mr. Herrington had requested prior to the meeting that his nomination for vice-chair be withdrawn. There were no other volunteers for either Chair or Vice-Chair and Mr. Herrington agreed to stay on until his replacement can be identified. The Board will vote to approve the officers at the December 2020 meeting.

### **3. Ethics Training for Board Members-Ms. Johnston**

Ms. Johnston reviewed the biennial requirements for the members of the Board to complete their ethics training online by the January 2021 Board meeting. Each member should create a username and password for the online training. PHD staff will be happy to support any members who may need assistance accessing the materials.

## **VIII. Standing Reports:**

### **1. October 2020 Monthly Financial Report-Ms. Jacobson**

Ms. Jacobson informed the Board that although there was a negative variance for the month of October, this was actually the lowest deficit the department has seen since the pandemic began in March. Medi-Cal month-to-date revenue has shown improvement and Ms. Jacobson is hopeful the trend will continue to improve over the coming months. Year-to-date revenue variances are at 85.3% of the annual budget while expenditures show 93.7%. A correction to the figures Ms. Jacobson presented was requested, showing the October expenditure line to be \$4,930,964.

Mr. Gardner motioned that the Board approve the October monthly financial report; Mr. Herrington seconded. No public comments were made.

**Motion Carried Unanimously.**

### **2. Policy Review Committee**

Mr. Herrington motioned that the policies presented in October be approved by the Board, Mr. Gardner seconded. No public comments were made.

**Motion Carried Unanimously**

### **3. Provider Appointments-Dr. Baldwin**

Dr. Prystowsky motioned that the Board approve the appointment of Kelly Jenei, NP at the Santa Maria Health Center; Mr. Gardner seconded. No public comments were made.

**Motion Carried Unanimously.**

### **4. Quality Measures Report-None this month**

### **5. Executive Director's Report-Dr. Metz**

Dr. Metz reported that during the month of October, the Health Centers had their highest number of patient visits since the pandemic began, a 6% increase of patients from the previous month. The overall visits per full-time-provider (FTE) is 12.2 with the goal of 16 overall visits. No show rates stand at 12% with the national average being 15%. Dr. Metz discussed the chart containing the data for visit types by week since the pandemic started the week of March 9, showing the amounts of in-person visits compared to video and phone visits. As discussed in previous meetings, telephone visits are reimbursed at a different rate for Medi-Cal patients but once the state of emergency is lifted, that may change so Health Center staff are working to enroll patients in MyChart so they can access the secure video visits.

### **6. COVID 19 Update-Mr. Gamble**

Mr. Gamble informed the Board that the State has assigned Santa Barbara County, along with 28 other counties back to the most restrictive tier of the State's reopening plan. Community residents are highly encouraged not to travel outside of CA and are directed to quarantine for 2 weeks if they are returning from out of state. Mr. Gamble also informed the Board of the latest news for the COVID vaccine. Both companies, Pfizer and Moderna have been in the news the last week and a small amount of the vaccines will start to come available at the end of December/early January. Health Care workers and those at higher risk for infection aged 65+ will be prioritized. The vaccine is a 2-dose series.

## **VIII. Member Announcements:**

Ms. Casarez announced that the Food Action Network has created a special promotion called “Home for the Holidays” to help encourage the community to stay at home and not travel for the Thanksgiving holiday and to shop locally at the Farmers Market.

Happy Birthday to Mr. Gardner!

**IX. Adjournment**

Meeting was adjourned at 1:25pm.