

**ADDENDUM # 2 Request for Proposals
Recovery Learning Centers, Family Advocate, and Peer Technology Suite
Questions & Answers**

March 11, 2021

Issued by: Santa Barbara County, Department of Behavioral Wellness (BWell)

Addendum Descriptor: This addendum is issued as supplemental information to the RFP for clarification, correction, and/or additional information that will be of use to applicants. Applicants are responsible for ensuring that their proposals reflect any and all information included. The Department of Behavioral Wellness recommends that applicants frequently consult RFP360 (the online system BWell is using to issue and score RFPs), as well as the Department website (<http://countyofsb.org/behavioral-wellness/bids.sbc>), to determine if they have downloaded all addendums to the RFP.

Responses to Questions/Clarifications from Bidders' Conference and Messages via RFP360:

1) Is "Help@Hand" synonymous with "Tech Suite"?

Yes. The Technology Suite is a collaborative project with ten other counties. It was originally branded as "Tech Suite" but has been renamed to "Help@Hand". The two phrases are used interchangeably.

2) Do you want a separate budget for each program if we are bidding on more than one?

Yes, please provide a separate budget for each.

3) When do you expect to release the Family Advocate addendum?

Addendum #1: Addition of Family Advocate was released on March 9, 2021.

4) Can you clarify whether the Family Advocate program is going to RFP separately?

Although the Family Advocate (which may have different names depending on the CBO) was previously its own separate program, we are now combining it with the RLC and Tech Suite components to create one cohesive program. The Family Advocate will now be embedded within the RLC program. All three components together are considered one cohesive program.

5) What will the budget be for including Family Advocate? Will the budgets for Family Advocate and the RLC for each respective region be combined? Are the outcomes listed in the original RFP

combined with the Family Advocate and the RLC outcomes for each respective region? Will the deadline for the RFP be changed due to the addition of the addendum?

Please see *Addendum #1: Addition of Family Advocate* for information regarding the updated budget. The total funding allocation has been increased to include the Family Advocate component. The RLC, Family Advocate, and Tech Suite are together considered one cohesive program; the funding will flow as one program in the contract. The Program Outcomes stated in the original RFP remain the same. The deadline for submission of proposals will remain the same (March 24, 2021 at 5pm PST).

6) In some previous RFPs, the County has provided a specific amount of rent expense for the facility. What is the approximate amount of rent expense for each RLC facility and computer lab?

The County would only include the rent amount as a dedicated expense if the facility in question were a County building. None of the Recovery Learning Centers will be operated in County-owned buildings; therefore, the rent amount will be determined by the Bidder's choice of facility. As stated in the RFP, please include this rent expense in your proposed budget.

7) If we purchase hardware for this program (such as computers for the computer lab), they will be County property. Should these be included within the budget, or would they be an additional expense outside of the budget?

It should be included. The County will not be providing any equipment. Please include any needed equipment in your total budget. You will most likely not be buying new hardware yearly, but you may be replacing some percentage each year. It is standard to include space in your budget for some hardware expenses and replacement.

8) What is the start-up amount? Is it a certain percentage of the total budget?

The County did not include a specific start-up amount in the budget, as each provider's situation will be different (e.g. starting from scratch vs. already operating a current program). Please provide a start-up amount that is reasonable based on your situation.

9) Are "region" and "location" synonymous in the RFP?

Yes. These refer to the three regions in the County:
Santa Barbara (South County), Santa Maria, and Lompoc.

10) Who is the current provider for the Recovery Learning Centers?

The current providers are Transitions-Mental Health Association (in Santa Maria and Lompoc) and Mental Wellness Center (in Santa Barbara).

11) Will the Bidders Conference PowerPoint presentation be posted?

Yes, the PowerPoint presentation has been sent via RFP360 messages and posted on our County website at <https://www.countyofsb.org/behavioral-wellness/bids.sbc>.

12) Are we able to ask technical questions regarding RFP360 after the deadline for Q&A?

Yes. The deadline to submit questions applies to questions regarding the RFP content. The County does not handle technical questions regarding the use of RFP360; please contact RFP360 Support for help. You are welcome to contact RFP360 Support at any time. <https://help.rfp360.com/s/>

13) Could you clarify the MHSA goal of Community-Based Services?

One of MHSA's goals is to have a robust community outpatient system and reduce involuntary services. MHSA in general is not able to fund anything in "locked" facilities; as a result, one of the key principles is having a robust community system. Program like the RLCs, Family Advocate, and Tech Suite are ways to provide outreach linkages and support systems at the community level to our consumers. Please keep the MHSA goals and objectives in mind when writing your proposal, as this program is purely MHSA-funded and must align with those goals.

14) It is a minimum requirement that the Bidder be a "CBO" (Community-Based Organization). What is your definition of Community-Based Organization? Does it mean non-profit? Are for-profits and small businesses eligible to apply?

Typically, Community-Based Organizations are non-profit organizations, but the County does also contract with some for-profit organizations (subject to certain profit rules). As this is a cost reimbursement contract, any profit would have to fit within the budget. MHSA and the County do not have a rule against for-profits for this; for-profit organizations are not disqualified.
