

PLEASE READ IMMEDIATELY
ADDENDUM # 1 Request for Proposals
Recovery Learning Center and Peer Technology Support RFP (Issued 2/23/2021)
March 9, 2021

Issued by: Santa Barbara County, Department of Behavioral Wellness (BeWell)

Addendum Descriptor: This addendum is issued as supplemental information to the RFP for clarification, correction, and/or additional information that will be of use to applicants. Applicants are responsible for ensuring that their proposals reflect any and all information included. The Department of Behavioral Wellness recommends that applicants frequently consult RFP360 (the online system BeWell is using to issue and score RFPs), as well as the Department website (<http://countyofsb.org/behavioral-wellness/bids.sbc>), to determine if they have downloaded all addendums to the RFP.

This Addendum revises the following sections of the RFP to add the Family Advocate as a required element:

1. The name of the RFP is amended wherever it is referenced as follows:

REQUEST FOR PROPOSALS
For
Recovery Learning Centers, Family Advocate
and
Peer Technology Suite

2. RFP Section 1.A (Introduction) is amended as follows:

A. Introduction.

The Santa Barbara County Department of Behavioral Wellness (BeWell) is the public authority at the County level for alcohol, drug, and mental health services. As a public agency, the Department of Behavioral Wellness is responsible for assisting many of the County's most vulnerable residents, especially those who are uninsured or underinsured. BeWell provides leadership, coordination, and

oversight for prevention, early intervention, treatment and recovery support from alcohol or drug use and/or mental health conditions for children, youth, adults, older adults and families.

The purpose of this Request for Proposals (RFP) is to solicit applications from qualified organizations to operate Recovery Learning Centers (“RLC”) and incorporate the Family Advocate and Peer Technology Suite Project into the RLCs.

The County is seeking a provider(s) to operate RLCs in each region of the County. RLCs may be located in:

- Lompoc,
- Santa Maria
- Santa Barbara

Bidders may submit proposals for one or more of these locations.

3. RFP Section 1. D (Funding Allocation) is amended as follow to increase funding to include the Family Advocate component:

B. Funding Allocation. Funding for the RLCs, including the Family Advocate, is outlined in the operating budgets listed below, contingent upon renewal of local, state, and federal funding:

<u>LOCATION:</u>	<u>MAXIMUM TOTAL FUNDING PER YEAR:</u>
Santa Barbara RLC	\$ 297,000 <u>\$ 360,000</u>
Santa Maria RLC	\$ 270,000 <u>\$ 332,000</u>
Lompoc RLC	\$ 270,000 <u>\$ 332,000</u>

4. RFP Section 3.B (Services to be Provided) is amended as follows to add a new subsection 3 (Family Advocate):

3. Family Advocate. Successful Bidders must include a Family Advocate component as part of the RLC:

A. FAMILY ADVOCATE. Family Advocate provides outreach, linkage to care and recovery-oriented activities to family members of clients, defined as persons living with Serious Mental Illness (SMI).

B. FAMILY ADVOCATE SERVICES.

- i. Bidders should provide an appropriate combination of services individualized to consumer's family members so that they feel equipped to support the consumer/client in achieving and sustaining recovery. The Family Advocate should have first-hand knowledge and experience navigating the public behavioral health system and knowledge of community resources. Services and supports provided to families include, but not are limited to:
 - Outreach and linkage to behavioral health care;
 - Family support groups;
 - Recovery-oriented tools and education, and family education programs;
 - Crisis support and training on client and family member issues; and
 - Collaboration with Behavioral Wellness clinical teams.
- ii. The selected Bidders will act in an outreach and engagement role, and build relationships with family members of consumers currently receiving services at the RLC as well as those currently receiving little or no service.
- iii. The selected Bidders must work closely with the Behavioral Wellness Consumer Empowerment Manager.
- iv. The selected Bidders must attend all regularly scheduled Client Family Member Action Team (CFMAT) meetings.

C. CLIENTS/PROGRAM CAPACITY.

The Family Advocate must attempt to serve 125 family members of adults/older adults with SMI per quarter and approximately 200 unduplicated family members annually. The Family Advocate may serve family members of adults with co-occurring substance abuse conditions.

D. REFERRALS.

Referrals to the Family Advocate would be generated by the RLC, community agencies, NAMI, and BWell.

5. RFP Section 3.D (Staffing Requirements) is amended as follows:

D. Staffing Requirements.

Bidders must will employ an appropriate mix of FTE employees as indicated below, along with part-time stipend staff and volunteer staff, to provide participant-desired events and services. Bidders must demonstrate a commitment to hire peers to provide these services.

- Program Lead/Manager
- Program Supervisor

- Peer Support Specialists that can serve as Program Hosts
 - Lab Tech Support for Computer Lab
 - Family Advocate ~~(optional)~~
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6. RFP Exhibit A (Proposal Content), Section 6 (Recovery Learning Centers Program Narrative) is amended to add a new subsection vi as follows:

6. Recovery Learning Centers Program Narrative (90 points)

A. Program Services and Goals

New subsection vi:

- vi. Describe your organization's proposal to meet the Family Advocate requirements described in RFP Section 3.B.3 (Family Advocate). Include in the description the plan for each of the following:
- Outreach linkage to behavioral health care;
 - Family support groups;
 - Recovery-oriented tools and education, and family education programs;
 - Crisis support and training on client and family member issues;
 - Collaboration with Behavioral Wellness clinical teams;
 - Building relationships with family members of consumers/clients currently receiving services at the RLC as well as those currently receiving little or no service;
 - Working closely with the Behavioral Wellness Consumer Empowerment Manager;
 - Attendance at all regularly scheduled Client Family Member Action Team (CFMAT) ;
 - Efforts that will be taken to attempt to serve 125 family members of adults/older adults with SMI per quarter and approximately 200 unduplicated family members annually;
 - Serving family members of adults with co-occurring substance abuse conditions; and
 - Bidder's proposed staffing plan that includes a Family Advocate.
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7. RFP Exhibit E (Evaluation And Scoring Criteria) is amended to add a criterion for scoring the Family Advocate portion of proposals:

6. Bidder’s proposal to meet the Family Advocate requirements described in RFP Section 3.B.3 (Family Advocate). Bidder’s description of the plan to meet each of the following:	<i>(Weight: 3)</i>
<input type="checkbox"/> Outreach and linkage to behavioral health care;	<i>(Weight: 3)</i>
<input type="checkbox"/> Family support groups;	<i>(Weight: 3)</i>
<input type="checkbox"/> Recovery-oriented tools and education, and family education programs;	<i>(Weight: 3)</i>
<input type="checkbox"/> Crisis support and training on client and family member issues;	<i>(Weight: 3)</i>
<input type="checkbox"/> Collaboration with Behavioral Wellness clinical teams;	<i>(Weight: 3)</i>
<input type="checkbox"/> Building relationships with family members of consumers currently receiving services at the RLC as well as those currently receiving little or no service;	<i>(Weight: 3)</i>
<input type="checkbox"/> Working closely with the Behavioral Wellness Consumer Empowerment Manager;	<i>(Weight: 3)</i>
<input type="checkbox"/> Attendance at all regularly scheduled Client Family Member Action Team (CFMAT) meetings;	<i>(Weight: 3)</i>
<input type="checkbox"/> Efforts that will be taken to attempt to serve 125 family members of adults/older adults with SMI per quarter and approximately 200 unduplicated family members annually; and	<i>(Weight: 3)</i>
<input type="checkbox"/> Serving family members of adults with co-occurring substance abuse conditions.	<i>(Weight: 3)</i>
<input type="checkbox"/> Bidder’s proposed staffing plan that includes a Family Advocate.	<i>(Weight: 3)</i>